

**Board of Public Works and Safety
September 3, 2026
5:15 P.M.**

Mayor, Jeff Westlake called the Board of Public Works and Safety meeting to order at 5:15 PM Thursday, September 3, 2026. Present were board members Jerry Leonhard and Steve McIntosh. Also, present was Clerk Treasurer, Lori Phillips and Doug Jackson.

****Issues with live stream. The server would not connect to the net-work. We will work to resolve this matter. ~LP**

Call to Order – All present

Minutes of Board of Public Works and Safety Meeting of August 6, 2026

Motion by Leonhard, seconded by McIntosh to approve the minutes of the August 6, 2026 Board of Public Works and Safety Meeting as presented. Chair voted aye.

2026 ADA Transition Plan and Title VI Implementation Plan

Motion by Leonhard, seconded by McIntosh to approve the ADA Transition Plan and Title VI Implementation Plan. Chair voted aye.

Updating these documents is an INDOT requirement to be eligible to apply for CCMG funds. The ADA documents have identified many ADA compliance deficiencies for buildings owned by the City of Portland. A written plan to address these matters has been drafted. The estimated cost to address these deficiencies is \$975,749. These corrections will be made over the next 10 plus years.

Resolution 2026-2 – Appointing City of Portland's ADA & Title VI Coordinator and Procedures

Motion by McIntosh, seconded by Leonhard to approve Resolution 2026-2. Chair voted aye. This resolution names Matt Shauver, Street Superintendent, as the ADA Coordinator. The resolution also names Lori Phillips, Clerk Treasurer, as the Title VI Coordinator.

REMC Water Tap Application

Motion by Leonhard, seconded by McIntosh to approve the water tap application for REMC. Chair voted aye. Mike Bruns with Bruns Construction was at the meeting to address any questions by the BOW. He noted that a 6" meter is being requested at this time due to the requirement of a fire suppression system for REMC's new building at 484 South 200 West. Doug stated that he has no issues with the water tap request. There will be no cost to the city for the tap or materials used to get the water lines to the building.

2027 CCMG Matching Funds

Motion by McIntosh, seconded by Leonhard to approve the local match for the 2027 CCMG application. It will be submitted this month. Chair voted aye. Estimated costs is \$776,790; INDOT match \$621,432; Local match \$155,358. This is an 80/20 grant. The local match will be paid from MVH Restricted funds (funded by gas tax revenue).

The application will include 1.82 miles of paving.
Roads: Industrial Drive from US 26 to US 27
Massachusetts Avenue from Marion to Reed
Pittsburgh Avenue from Marion to Reed
Marion from Massachusetts Avenue to Pittsburgh Avenue
Vine Street from 3rs to the Dead end
Fleming Avenue from Vine Street to Us 27

Update on the 2026 2nd Quarter Groundwater monitoring at Plume 1 (Sheller Globe site)

IDEM reviewed the monitoring report from IMW for the former Sheller Globe site and noted these findings:

1. Plume 1, well 9 yielded RRC exceedances; Plume 2, well 12 yielded high readings as well. IDEM recommends that additional monitoring locations to added to investigate the readings at plume 2.
2. For now, groundwater monitoring will continue and a IWM will prepare a quote for additional wells at Plume 2.

Dustin Mock, Police Chief – New Hire Recommendations for 2 Full-time Officers

Motion by McIntosh, seconded by Leonhard to approve the chief's recommendations. Chair voted aye. Neither applicant has police credentials and will need to attend the ILEA course. McIntosh noted that Officer Dennis Fiscus has presented a voluntary notice to transition from full-time officer to part-time officer. His last paid day for full-time will be October 31st.

Recommendations:

Jose Bermudez – Local applicant

Thomas Murphy – Adams County resident

Change Order #4 – James S Jackson, Wet Weather Pump Station

Motion by Leonhard, seconded by McIntosh to approve change order #4 in the amount of \$10,928. Chair voted aye.

Change order #4 was presented at the August 27th construction meeting. Mayor Westlake signed the change order that day, and is now being presented to the BOW for their approval.

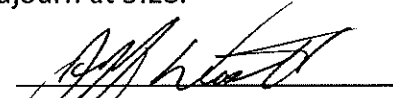
The change order includes:

- ~Deduct for transformer pad being built to AEP standards, which did not require a footer.
- ~Additional labor and material for upsizing three floor doors for the plant feed pumps.

Adjourn Motion by Leonhard, seconded by McIntosh to adjourn at 5:28.

ATTEST:


Lori Phillips, Clerk-Treasurer


Jeff Westlake, Mayor