

Board of Public Works and Safety
July 2, 2026
5:15 P.M.

Mayor, Jeff Westlake called the Board of Public Works and Safety meeting to order at 5:15 PM Thursday, July 2, 2026. Present were board members Jerry Leonhard and Steve McIntosh. Also, present was Clerk Treasurer, Lori Phillips, and Matt Shauver.

Call to Order – All present

Minutes of Board of Public Works and Safety Meeting of June 4, 2026

Motion by Leonhard, seconded by McIntosh to approve the minutes of the June 4, 2026 Board of Public Works and Safety Meeting as presented. Chair voted aye.

James S Jackson – Pay request #24 WWPS

Work for the period of May

Pay this period = \$475,500; No retainage being held. Motion by Leonhard, seconded by McIntosh to approve pay request #24. Chair voted aye.

USI Consultants – Quote to update ADA / Title VI Plan - \$55,250

They will update both sets of documents and provide 2 years of annual maintenance and updating on both. Motion by McIntosh, seconded by Leonhard to approve the agreement with USI Consultants to update the City of Portland's ADA / Title VI Plan. Chair voted aye.

Baker Tilly, Arbitrage Service Agreement for city bonds

With this agreement, Baker Tilly will track our bonds and bond requirements to ensure that the city is in the best position with our bonds. The agreement is billed according to their standard hourly rates. Motion by McIntosh, seconded by Leonhard to approve the agreement with Baker Tilly. Chair voted aye.

Sewer Tap Application – 208 East Lincoln Street

Motion by Leonhard, seconded by McIntosh to approve the sewer tap application. Chair voted aye.

Right-of-Way Application – 1010 North Morton Street

Motion by McIntosh, seconded by Leonhard to approve the right-of-way application. Chair voted aye. This application is from Bright Speed. There will not be a road cut. They will be placing 2432' of fiber optical cable on an existing pole.

Matt Shauver, Street Department Superintendent – Quotes for skid loader

Motion by Leonhard, seconded by McIntosh to approve the lowest quote from Hull Brothers in the amount of \$27,000. Chair voted aye.

\$27,000 – Hull Brothers

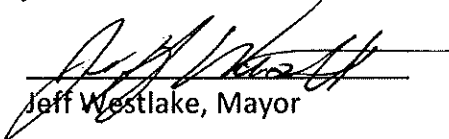
\$30,000 – K&L Tractor

\$31,515.32 - Truland

Adjourn Motion by Leonhard, seconded by McIntosh to adjourn at 5:22.

ATTEST:


Lori Phillips, Clerk-Treasurer


Jeff Westlake, Mayor