

**Board of Public Works and Safety  
February 5, 2026  
5:15 P.M.**

Mayor, Jeff Westlake called the Board of Public Works and Safety meeting to order at 5:15 PM Thursday, February 5, 2026. Present were board members Jerry Leonhard and Steve McIntosh. Also, present were Lori Phillips, Clerk Treasurer, Dustin Mock, Donnie Miller and Ray Cooney (CR).

**Call to Order – All present**

**Approve Revised Agenda**

Motion by Leonhard, seconded by McIntosh to approve the revised agenda. Chair voted aye.

**Minutes of Board of Public Works and Safety Meeting of January 8, 2025**

Motion by McIntosh, seconded by Leonhard to approve the minutes of the January 8<sup>th</sup>, 2025 Board of Public Works and Safety Meeting as presented. Chair voted aye.

**Ritter Strategic Services, LLC – Proposal for a study on Consolidated dispatch**

At the January BOW meeting McIntosh and Leonhard agreed to move forward with the study and add the proposal to the February agenda. After a short discussion, and Jeff adamantly stating that he is against centralized dispatch, a motion was made by McIntosh, seconded by Leonhard to NOT move forward with a study on consolidated dispatch. Chair voted aye.

**James S Jackson Company, LLC – Pay Request #19 – Wet Weather Pump Station – Contract 4A**

Motion by Leonhard, seconded by McIntosh to approve pay request #19. Chair voted aye.

Total work completed for this pay period (December): \$68,500

Contractor pay: \$68,500

Retainage held: \$0

**Purchase Agreement – 311 North Meridian Street**

Motion by Leonhard, seconded by McIntosh to approve purchasing the property at 311 North Meridian Street for the sum of \$22,000. This is the Tim and Jane Miller (TJ's Bike Shop) property. Chair voted aye.

**Leak adjustment – 1105 West Main Street**

Motion by Leonhard, seconded by McIntosh to approve the adjustment in the amount of \$140.76. The leak has been fixed and verified that it qualifies for an adjustment. All paperwork is in order per city ordinance. Chair voted aye.

**Leak adjustment – 1210 North Ben Hawkins**

Motion by Leonhard, seconded by McIntosh to approve the adjustment in the amount of \$359.04. The leak has been fixed and verified that it qualifies for an adjustment. All paperwork is in order per city ordinance. Chair voted aye.

**Right of Way Utility Permit Application**

Motion by Leonhard, seconded by McIntosh to approve the permit application submitted by QC Communications Chair voted aye.

Application #3 dated 2/3/2026: Hard surface cut at the alley behind 823 West Main Street – installing new power supply.

**Waiver of sewer extension – 2041 W SR 67 and 634 S 200 W**

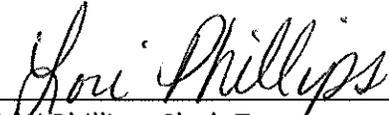
Motion by Leonhard, seconded by McIntosh to approve extending both sewer waivers. Both property owners previously requested sewer waivers due to tornado damage to their home in September of 2024. Chair voted aye.

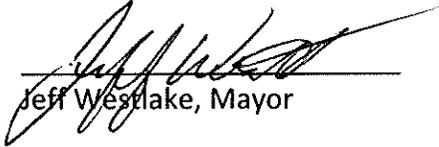
2041 W SR 67 = Extended for billing months December 2025 thru May 2026

648 S 200 W = Extended for billing months January thru June 2026.

**Adjourn** Motion to adjourn at 6:03 by Leonhard, seconded by McIntosh.

**ATTEST:**

  
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Lori Phillips, Clerk-Treasurer

  
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Jeff Westlake, Mayor