

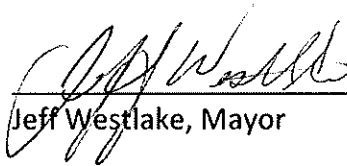
The City of Portland
Board of Public Works and Safety – EXECUTIVE MEETING
April 1, 2025
4:00 PM

The Board of Public Works and Safety was called to order by Mayor Westlake at 4:00 PM on Tuesday, April 1, 2025. Present were members Jerry Leonhard, Steve McIntosh, Attorney, Wes Schemenaur, and Clerk Treasurer, Lori Phillips.

This executive meeting was called under IC 5-14-1.5-6.1(b)(6). No other topics were discussed.

Adjournment Meeting was adjourned at 5:21 p.m.

APPROVED:



Jeff Westlake, Mayor

ATTEST:



Lori Phillips, Clerk-Treasurer

Board of Public Works and Safety

April 3, 2025

4:00 P.M.

Mayor, Jeff Westlake called the Board of Public Works and Safety meeting to order at 4:00 PM Thursday, April 3, 2025. Present were board members Jerry Leonhard and Steve McIntosh. Also, present were Clerk Treasurer, Lori Phillips, and Ray Cooney (CR).

Minutes of Board of Public Works and Safety Meeting of March 6, 2025

Motion by Leonhard, seconded by McIntosh to approve the minutes of the March 6, 2025 Board of Public Works and Safety meeting as presented. Chair voted aye.

Life Works Counseling & Wellness agreement

Motion Leonhard, seconded by McIntosh to approve the amended agreement. Chair voted aye. The original agreement was signed in January of 2023. The amendment includes change of invoicing procedure and adding post-incident debriefing / counseling.

Choice One Engineering – Agreement for professional services; CCMG 2025-1

Motion by Leonhard, seconded by McIntosh to approve the agreement in the amount of \$3,500. This agreement is to prepare and manage bid documents for the 2025-1 CCMG. Chair voted aye.

IMW – Proposal for Quarterly groundwater monitoring and drum removal; Plume 2

Motion by McIntosh, seconded by Leonhard to approve the proposal in the amount of \$3,750 per quarter. IDEM will require 8 quarters of monitoring. Additional costs as needed is \$1,200 for drum disposal – up to 2 times per year. Monitoring is for the following wells: MW3, 5, 9, 12, 13 and 14. Plume 2 is located at the north end of the former Sheller Globe; now TLS By Design. Chair voted aye.

Pay Request #9; James S. Jackson, WWPS, Contract 4A

Motion by Leonhard, seconded by McIntosh to approve Pay Ap #9. Chair voted aye.

Pay #9 - \$727,183; 10% Retainage = \$72,718.30; Payment at this time = \$654,464.70.

This pay request is for the period of February 1 through February 28, 2025.

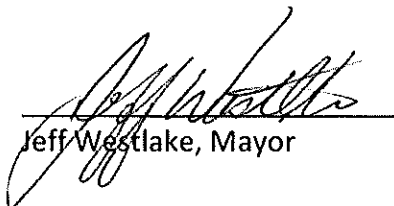
Blaine Pike – Change Order #10; Lost time

Change Order #10 was presented for lost time when multiple water breaks occurred during the project. This change order was not approved at the March 6th BOW meeting. INDOT has approved the change order from their end. The City of Portland is 100% responsible for change order #10 in the amount of \$8,596.16. Motion by McIntosh, seconded by Leonhard to approve change order #10. Chair voted aye.

Adjourn Motion to adjourn at 4:06 by Leonhard, seconded by McIntosh.

ATTEST:


Lori Phillips, Clerk-Treasurer


Jeff Westlake, Mayor

The City of Portland
Board of Public Works and Safety – EXECUTIVE MEETING
April 25, 2025
4:00 PM

The Board of Public Works and Safety was called to order by Mayor Westlake at 4:05 PM on Friday, April 25, 2025. Present were members Jerry Leonhard, Steve McIntosh, Attorney, Wes Schemenaur, Dustin Mock, Donnie Miller, and Clerk Treasurer, Lori Phillips.

This executive meeting was called under IC 5-14-1.5-2)f). No other topics were discussed.

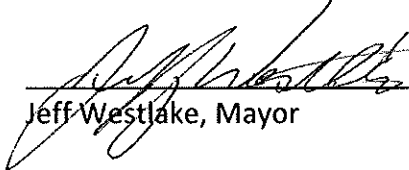
Adjournment Meeting was adjourned at 4:40 p.m.

APPROVED:

ATTEST:



Lori Phillips, Clerk-Treasurer



Jeff Westlake, Mayor