

The City of Portland
City Council
June 17, 2024
5:30 PM

City Council was called to order by Mayor, Jeff Westlake at 5:30 PM on Monday, June 17, 2024. Roll was called and present were members Matt Goldsworthy, Michele Brewster, Mike Aker, Ron May, Ashley Hilfiker, Dave Golden, and Kent McClung. Also, present was Clerk-Treasurer, Lori Phillips, Wes Schemenaur, Rob Weaver (WPGW) and Ray Cooney (CR).

Pledge of Allegiance

Approval of City Council minutes from June 3, 2024

Motion by May, seconded by Hilfiker to approve the City Council minutes from the June 3, 2024 meeting as presented. Roll call vote. All voted aye.

Second reading of Ordinance 2024-8; Amending Chapter 30; Section 30.34 – Contempt and Disorderly Conduct in Public meetings

Motion by May, seconded by Brewster to pass ordinance 2024-8 on the second reading. Roll call vote. All voted aye. This ordinance protects public meetings from being disrupted due to inappropriate public behavior.

Second reading of Ordinance 2024-9; Amending Chapter 51.16; Water Deposit

Motion by May, seconded by Golden to pass ordinance 2024-9 on the second reading. Roll call vote. All voted aye. This ordinance increases the water deposit from \$100 to \$150 for all new customers. This ordinance will not affect current customers that have a deposit on file.

First reading – Ordinance 2024-10; Amending Chapter 74, Stop Intersections

Motion by Golden, seconded by McClung to pass ordinance 2024-10 on the first reading. After a lengthy discussion, roll call vote was taken. Aker, Golden, Hilfiker and McClung voted aye. Goldsworthy, Brewster and May all voted nay. Motion passed on the first reading. Second reading is scheduled for the July 1st. This ordinance places a 4-way stop at the intersection of Water and Middle Street.

Request for additional funds (\$9,000) to update Police Department SOPs, Rules, Regulations and Policies

Mayor Westlake recommended that Charles Braun (Attorney at Law) update the police department documents. He noted that he did reach out to Bliss McKnight. They will review departments SOP's, but they do not update or write the documents. Again, Wes was asked if he could write the police department documents. Wes noted that he would meet with Chief Mock to receive the scope of the project and will put together an estimate to complete the project.

Motion by McClung, seconded by Golden to approve the funds and for the BOW to approve a contract for this service. Roll call vote. All except May voted aye.

Travis Richards, PP Tax Abatement for Joyce Dayton - Request to send to the Tax Abatement Board

Motion by McClung, seconded by Goldsworthy to approve sending the tax abatement to the Tax Abatement Advisory Board. Roll call vote. All voted aye.

Personal Property abatement

Investment \$220,333

1 year savings \$2644

Council Comments

Matt Goldsworthy –

1. Requested an update on the donations that the police department has received from the letters that went out – how much received and how it has been spent. Mayor Westlake stated that he would find out.
2. Requested an update on livestreaming council meetings. Lori noted that DBS is still waiting on some of the equipment as it is on backorder. Lori will get an update on the status of the order.

Mike Aker –

1. Portland Evening Optimist Club will host their 6th annual Fishing Derby this Saturday, June 22 from 8:30 am until 11:00. The event is free. Lunch and prizes at 11:00.

Ron May –

1. Requested that City Council consider using \$100,000 of EDIT funds to entice a grocery store to startup business in Portland. After some discussion, Wes noted that the city could establish an RFP and advertise for this project.

Dave Golden –

1. Noted that the Board of Works rendered a verdict of no harassment or violations of policies in the complaints by Chief Mock and other police officers against Clerk Treasurer, Lori Phillips. Golden, McClung and Hilfiker complimented and thanked Phillips for doing a great job as Clerk Treasure for the City of Portland.
2. Asked who is responsible for following up on Development Agreements; such as, Rollin J Lanes. Travis noted that he was unsure. Lori contacted Travis in January to let him know that the agreement had expired and needed an amortization chart for repayment. Travis was advised to make contact with Rolling J Lanes to follow up on the agreement. No action has been taken. Wes noted that, if needed, he would assist to collect on this debt. Travis and Mayor Westlake will reach out to Rollin J Lanes on this matter.

Ashley Hilfiker –

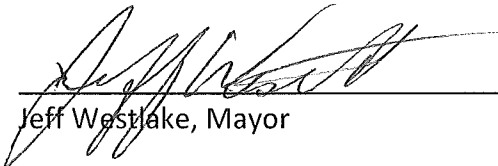
1. Thanked Travis Theurer and the fire department for hosting the Fire Ops 101 class. From the city, the following participated: Hilfiker, Phillips, and Westlake. McClung, May, and McIntosh (BOW) were also present to observe.

Mayor's Report

1. The Jay County Law Academy is this week.
2. Reminded everyone to stay hydrated as temperatures are expected to be in the 90's all week.
3. Noted the following cooling stations this week: Jay Community Center, Jay County Library, Dunkirk Library and Jay County Drug Prevention Coalition.

Adjournment Motion by McClung, seconded by May to adjourn at 6:07 p.m.

APPROVED:



Jeff Westlake, Mayor

ATTEST:



Lori Phillips, Clerk-Treasurer